

Exhibit G

**INFRASTRUCTURE PROJECTS
APPLICATION FORM**

1. PROJECT NAME/TITLE			
2. APPLICANT ENTITY (County or Municipality)			
		DUNS # _____	
System of Award Management (SAM) # _____			
SAM Expiration Date _____			
3. CHIEF ELECTED OFFICIAL			
Name	_____	Title	_____
Address	_____	Phone	_____
Email	_____		
4. DESIGNATED CONTACT PERSON FOR THE APPLICATION			
Name	_____	Title	_____
Address	_____	Phone	_____
Email	_____		
5. CDBG FUNDING REQUEST	Full \$ _____	Phased \$ _____	
6. PROJECT LOCATION			
Street Address _____			
City / Zip / County _____			
Latitude _____ (for example, 35.180833)			
Longitude _____ (for example, -103.722222)			
7. PROJECT TYPE			
8. RURAL / NON-RURAL STATUS			
9. PERFORMANCE OUTCOME MEASURES			
(a) <i>Select appropriate Project Objective:</i>			
(b) <i>Select appropriate Outcome to be achieved:</i>			

10. COMMUNITY IMPACT OF PROPOSED PROJECT

(a) How is this project a priority based on the health, safety, or welfare of the community??

(b) Who are the beneficiaries of the potential project?

(c) How will this project enhance the lives of these beneficiaries?

11. MOST RECENTLY RECEIVED CDBG FUNDING

- Year CDBG project was awarded
- Grant execution date
- Grant completion date

12. CDBG GRANT ADMINISTRATION

For all applicants,

- Describe CDBG grant administration experience.
- Describe how the grant administrator will balance a new CDBG project along with their current/ existing workload.

FULL PROJECT

13. Beneficiaries: Calculating Low and Moderate Income (LMI)

*Total Beneficiaries	Total LMI Beneficiaries	Percentage of LMI beneficiaries

14. Beneficiary Race/Ethnicity

Racial / Ethnic Group	Total Persons	# with Hispanic Ethnicity
White		
Black/African American		
Asian		
American Indian/Alaska Native		
Native Hawaiian/Pacific Islander		
American Indian/Alaska Native & White		
Asian & White		
Black/African American & White		
American Indian/Alaska Native & Black/African American		
Other Multi-Race		
*TOTAL PERSONS SERVED		

** Number of Total Persons Served in Tables 13 and 14 must match.*

15. Demographic Information

Male	Female	# Female Headed Household	# Disabled Persons**

*** 2010 HUD Census Data must be used to determine the number of Disabled persons.*

16. Source of LMI Information

17. BUDGET & COST ANALYSIS

Cost Analysis

Project Activities	CDBG	Cash Match	Leverage
Administration (contractual)			
Architect / Engineer			
Other Professional			
Inspection (testing)			
Construction*			
Other:			
TOTALS			

**Must use Davis-Bacon wage rates to prepare Construction budget and cost estimates.*

PHASED PROJECT

18. Beneficiaries: Calculating Low and Moderate Income (LMI)

*Total Beneficiaries	Total LMI Beneficiaries	Percentage of LMI beneficiaries

19. Beneficiary Race/Ethnicity

Racial / Ethnic Group	Total Persons	# with Hispanic Ethnicity
White		
Black/African American		
Asian		
American Indian/Alaska Native		
Native Hawaiian/Pacific Islander		
American Indian/Alaska Native & White		
Asian & White		
Black/African American & White		
American Indian/Alaska Native & Black/African American		
Other Multi-Race		
*TOTAL PERSONS SERVED		

** Number of Total Persons Served in Tables 13 and 14 must match.*

20. Demographic Information

Male	Female	# Female Headed Household	# Disabled Persons**

*** 2010 HUD Census Data must be used to determine the number of Disabled persons.*

21. Source of LMI Information

22. BUDGET & COST ANALYSIS

Cost Analysis

Project Activities	CDBG	Cash Match	Leverage
Administration (contractual)			
Architect / Engineer			
Other Professional			
Inspection (testing)			
Construction*			
Other:			
TOTALS			

**Must use Davis-Bacon wage rates to prepare Construction budget and cost estimates.*

CDBG Application Instructions

CDBG applicants must complete the CDBG Infrastructure application form (Exhibit G).

1. Project name/title: enter project name and title
2. Applicant entity; enter:
 - a. Name of the applicant
 - b. DUNS number
 - c. System of Award Management (SAM) registration number
 - d. SAM expiration date
3. Chief elected official: enter:
 - a. Name
 - b. Address
 - c. Email
 - d. Title
 - e. Phone number
4. Designated contact person for the application; enter:
 - a. Name
 - b. Address
 - c. Email
 - d. Title
 - e. Phone number
5. CDBG funding request: enter the full amount requested and the phased amount requested. Both amounts are required for infrastructure projects. Keep in mind that phased projects must be “stand alone” projects. For example, a phased project cannot be constructing half of the building, it must be fully functional upon conclusion of the project or the project will not meet a national objective.
6. Project location: enter street address, city, zip, county, latitude and longitude. If the proposed project does not have a street address, provide an approximate vicinity of the location.
7. Project type: select the appropriate option (if your project includes multiple project types, select the option that is most appropriate)
 - a. Water
 - b. Wastewater
 - c. Street and/or drainage
 - d. Public facility
8. Rural/non-rural status: select the appropriate option
 - a. Rural municipality
 - b. Rural county
 - c. Non-rural municipality
 - d. Non-rural county
9. Performance outcome measures: select the appropriate objective and measure from the dropdown boxes
 - a. **Objective**
 - i. Create suitable living environment
 - ii. Provide decent affordable housing
 - iii. Create economic opportunity
 - b. **Outcome**
 - i. Availability/accessibility
 - ii. Affordability
 - iii. Sustainability

Exhibit G

10. Community impact of proposed project: describe why this project is a priority for the community, describe the potential beneficiaries and how the project will enhance their lives.

11. Most recently received CDBG funding: enter the following information for the most recently completed CDBG project:

- a. Year CDBG project was awarded (first 2 numbers in project #)
- b. Grant execution date
- c. Grant completion date (date of the final closeout letter from DFA)

12. CDBG grant administration:

- a. Describe CDBG grant management experience
- b. Describe how the grant administrator will balance a new CDBG project along with their current/existing workload. Successful CDBG projects are largely successful when management/supervisors provide grant administrators with the necessary time and resources to complete the CDBG project.

FULL PROJECT

13. Beneficiaries: calculating low and moderate income (LMI)

- a. Enter total beneficiaries and total LMI beneficiaries (LMI percentage calculates automatically)

14. Beneficiary race/ethnicity

- a. Total persons: enter the total number of persons served by race (note: "total beneficiaries" from question 13 must match "total persons" in this question).
- b. # persons with Hispanic ethnicity: of the total persons for each race, enter in how many persons in each race group are of Hispanic origin.
Ex: Suppose the total "Black/African American" beneficiaries is 10, 5 of which identify as Hispanic. Therefore "10" would be entered for the total persons by race (Black/African American) and "5" would be entered as the number Black/African Americans with Hispanic Ethnicity.

15. Demographic information; enter the following information:

- a. Number of male beneficiaries
- b. Number of female beneficiaries
- c. Number of female headed households
- d. Number of disabled beneficiaries (2010 HUD Census Data must be used to determine number of Disabled persons)

16. Source of LMI information; select from the following:

- a. Survey methodology
- b. American community survey (ACS) methodology
- c. Limited clientele

17. Budget and cost analysis; enter the following:

- a. CDBG: enter project budget amounts to the appropriate project activity
- b. Cash match: enter project budget amounts to the appropriate project activity (should equal 5% of the CDBG amount for rural applicants or 10% of the CDBG amount for non-rural applicants, regardless of funding source)
- c. Leverage: enter project budget amounts to the appropriate project activity (if applicable, any additional funds in excess of cash match, regardless of funding source)
- d. Note: Total amounts for CDBG, cash match and leverage will automatically calculate, as will the cost analysis.

Exhibit G

PHASED PROJECT

18. Beneficiaries: calculating low and moderate income (LMI)
 - a. This will auto-populate. If the number of beneficiaries will change with the phased project, contact DFA staff to make the necessary cell changes.
19. Beneficiary race/ethnicity
 - a. This will auto-populate. If the number of beneficiaries will change with the phased project, contact DFA staff to make the necessary cell changes.
20. Demographic information:
 - a. This will auto-populate. If the number of beneficiaries will change with the phased project, contact DFA staff to make the necessary cell changes.
21. Source of LMI information:
 - a. This will auto-populate. If the number of beneficiaries will change with the phased project, contact DFA staff to make the necessary cell changes.
22. Budget and cost analysis; enter the following:
 - a. CDBG: enter project budget amounts to the appropriate project activity
 - b. Cash match: enter project budget amounts to the appropriate project activity (should equal 5% of the CDBG amount for rural applicants or 10% of the CDBG amount for non-rural applicants, regardless of funding source)
 - c. Leverage: enter project budget amounts to the appropriate project activity (if applicable, any additional funds in excess of cash match, regardless of funding source)
 - d. Note: Total amounts for CDBG, cash match and leverage will automatically calculate, as will the cost analysis.