

**Department of Finance and Administration
State Budget Division
BAR Checklist**

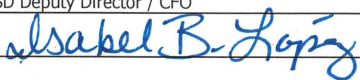
Complete	BAR Form
<input checked="" type="checkbox"/>	Initiating Agency Name/Initiating Org Name
<input checked="" type="checkbox"/>	Bud Reference/Class Code
<input checked="" type="checkbox"/>	Department Code/Fiscal year
<input checked="" type="checkbox"/>	Date/Date FCD Received
<input checked="" type="checkbox"/>	Initiating Org Name/Class Code/Fiscal Year
<input checked="" type="checkbox"/>	SHARE Appropriation/Revenue Journal IDs
<input checked="" type="checkbox"/>	Budgeted Appropriation Categories
<input checked="" type="checkbox"/>	Fund/Agency/Dept
<input checked="" type="checkbox"/>	Appr Unit Code
<input checked="" type="checkbox"/>	Amount Increase/Decrease
<input checked="" type="checkbox"/>	Estimated Revenue Allocation - Source
<input checked="" type="checkbox"/>	Budgeted Revenues
<input checked="" type="checkbox"/>	Fund/Agency/Dept
<input checked="" type="checkbox"/>	BAR Type
<input checked="" type="checkbox"/>	Federal Funds - No 10 Day Wait (optional)
<input checked="" type="checkbox"/>	Signature - Authorized Official
<input checked="" type="checkbox"/>	Statutory Authority Cited
<input checked="" type="checkbox"/>	Amounts in all sections of form are rounded to the nearest dollar
Complete	SHARE Journal Entries
<input checked="" type="checkbox"/>	Approp_P Entry
<input checked="" type="checkbox"/>	Revenue Entry (*Not Required for category transfer or increase from fund/cash balance)
<input checked="" type="checkbox"/>	Long Description
<input checked="" type="checkbox"/>	Fund (5 digit code)
<input checked="" type="checkbox"/>	Dept (Pcode)
<input checked="" type="checkbox"/>	Account - Approp_P Entry (Category i.e., 200,300,400 or 500)
<input checked="" type="checkbox"/>	Account - Revenue Entry (5 digit revenue source)
<input checked="" type="checkbox"/>	Bud Reference (i.e., 111, 911)
<input checked="" type="checkbox"/>	Class Code (i.e., 00000, etc.)
<input checked="" type="checkbox"/>	Amount
<input checked="" type="checkbox"/>	Verify Journal ID Type i.e., Journal Transfer v. Journal Entry
<input checked="" type="checkbox"/>	*Reduction in 'child-level' budget - prior to submission of program level change
Complete	Supporting Documentation
<input checked="" type="checkbox"/>	Expenditure/Revenue Projections
<input checked="" type="checkbox"/>	Copy of grant, award or authorization
<input checked="" type="checkbox"/>	A611 Trial Balance Report or Balance Sheet
<input checked="" type="checkbox"/>	CAFR Budget Status Report
<input checked="" type="checkbox"/>	Copy of statute cited
<input checked="" type="checkbox"/>	Fund Balance Projection
<input checked="" type="checkbox"/>	Fund Balance Reconciliation
<input checked="" type="checkbox"/>	Budget Overview Report
<input checked="" type="checkbox"/>	Printed copies of SHARE Journal IDs (include department level decrease when appropriate*)
<input checked="" type="checkbox"/>	One original copy of supporting documentation and one additional copies.
<input checked="" type="checkbox"/>	*Copy of SHARE Journal Entry - Department Level Reduction (when appropriate)

I hereby certify that the following information has been reviewed for accuracy and included with BAR submission.

Agency: NM Tourism Department

Name: Isabel. B. López

Title: ASD Deputy Director / CFO

Signature: 

Date: July 1, 2020



STATE OF NEW MEXICO
Tourism Department

491 Old Santa Fe Trail P.O. Box 20002 Santa Fe, NM 87501
Phone: 505.827.7400 Fax: 505.827.7402

Michelle Lujan Grisham
Governor

Jen Paul Schroer
Cabinet Secretary

Howie Morales
Lt. Governor

Antoinette Vigil
Deputy Cabinet Secretary

I. BAR IDENTIFICATION

BAR Type: Category Transfer

SHARE Budget Journal I.D. Numbers: Appropriation #0002859116; Revenue #N/A

Initiating Agency: NM Tourism Department
Fund/Agency/Dept code: 18800/41800/P549
Initiating Organization:

II. AGENCY CONTACT

Name: Isabel B. López
Title: Deputy Director/CFO
Phone number: 505-827-7891

III. LEGAL AUTHORITY

Identify the specific legal authority governing this BAR, such as the General Appropriation Act, special bill, or state statute.

Laws of 2020, 2nd Session, Chapter 83, Section 12 (C) Category Transfers

IV. BAR JUSTIFICATION

A. Purpose:

- What action is being taken?

The New Mexico Tourism Department (NMTD) is respectfully requesting a category budget transfer in the amounts of \$548,400 from the 400 Category (Other Services) to the 300 Category (Contractual Services).

- Why is this action necessary?

The action is necessary to accommodate the increase in anticipated expenditures in contractual services for national public relations, continuous website development and maintenance and other minor contractual needs. Unfortunately, the FY21 appropriation remained flat and was not realigned per the agency's FY21 budget request.

- How will the action being taken improve program performance?

This BAR will allow NMTD to enhance and maintain essential public relation and website communication during these unprecedented and globally challenging times. NMTD is committed to be the industry leader with prompt and accurate communication and information.

- B. Does this BAR support an increase in term FTE? If yes, how many and how will these FTE and the programmatic activities they are undertaking be funded in the long term? No.
- C. Is the action being taken in conflict with any limitation or does it support any requirement within the General Appropriation Act? No.
- D. What other sources of funds within existing appropriations could be used to cover this request? There is no other funding source to cover this need.
- E. What are the programmatic effects of not implementing this BAR? NMTD will not be able to meet the contractual services commitments.

V. BAR DETAIL

This section must provide answers to the following detailed questions:

A. Justification

1. What previously anticipated expenditures are no longer necessary and why? NMTD has projected enough budget availability in the Other Services Category in FY21 to allow the requested transfers.

2. What anticipated expenditures are being increased and why? The anticipated increase in Contractual Services; NMTD is ensuring enough budget exists throughout FY21 to engage in these contractual obligations.
- B. If the transfer proposes an increase in capital outlay: N/A
1. What are the specific types of items to be purchased?
 2. If the items include computer equipment, where in your approved IT Plan do these items appear?
 3. How will these items improve agency operations or better assist in meeting your performance targets?
- C. Funding Impacts:
1. Is the transfer recurring or non-recurring? Recurring.
 2. What are the future funding impacts of this adjustment? NMTD has thoroughly analyzed the anticipated budget reduction resulting from the 2020 Legislative Special Session and is prepared to realigned budget with the Agency's mission for FY21.

VI. ATTACHMENTS

List attachments, if any:

- Laws of 2020, 2nd Session, Chapter 83, Section 12 (C)
- SHARE Journal ID – Appropriation #0002859116
- SHARE Journal ID – Revenue #N/A
- P549 Budget Projections with Commitment Control Details dated 7.1.20

1 AN ACT

2 MAKING GENERAL APPROPRIATIONS AND AUTHORIZING EXPENDITURES BY STATE AGENCIES REQUIRED BY LAW.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

4 Section 1. SHORT TITLE.--This act may be cited as the "General Appropriation Act of 2020".

5 Section 2. DEFINITIONS.--As used in the General Appropriation Act of 2020:

6 A. "agency" means an office, department, agency, institution, board, bureau, commission,
7 court, district attorney, council or committee of state government;

8 B. "efficiency" means the measure of the degree to which services are efficient and
9 productive and is often expressed in terms of dollars or time per unit of output;

10 C. "explanatory" means information that can help users to understand reported performance
11 measures and to evaluate the significance of underlying factors that may have affected the reported
12 information;

13 D. "federal funds" means any payments by the United States government to state government or
14 agencies except those payments made in accordance with the federal Mineral Leasing Act;

15 E. "full-time equivalent" means one or more authorized positions that alone or together
16 receives or receive compensation for not more than two thousand eighty-eight hours worked in fiscal year
17 2021. The calculation of hours worked includes compensated absences but does not include overtime,
18 compensatory time or sick leave paid pursuant to Section 10-7-10 NMSA 1978;

19 F. "general fund" means that fund created by Section 6-4-2 NMSA 1978 and includes federal
20 Mineral Leasing Act receipts and those payments made in accordance with the federal block grant and the
21 federal Workforce Investment Act but excludes the general fund operating reserve, the appropriation
22 contingency fund, the tax stabilization reserve and any other fund, reserve or account from which general
23 appropriations are restricted by law;

24 G. "interagency transfers" means revenue, other than internal service funds, legally
25 transferred from one agency to another;

Item	General Fund	Other State Funds	Intrnl Svc Funds/Inter-Agency Trnsf	Federal Funds	Total/Target
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1 related costs; and

2 R. the student financial aid program of the higher education department may request budget
3 increases up to six million dollars (\$6,000,000) from internal service funds/interagency transfers to the
4 legislative lottery tuition fund.

5 **Section 12. CERTAIN FISCAL YEAR 2021 BUDGET ADJUSTMENTS AUTHORIZED.--**

6 A. As used in this section and Section 11 of the General Appropriation Act of 2020:

7 (1) "budget category" means an item or an aggregation of related items that represents
8 the object of an appropriation. Budget categories include personal services and employee benefits,
9 contractual services, other and other financing uses;

10 (2) "budget increase" means an approved increase in expenditures by an agency from a
11 specific source;

12 (3) "category transfer" means an approved transfer of funds from one budget category to
13 another budget category, provided that a category transfer does not include a transfer of funds between
14 divisions; and

15 (4) "program transfer" means an approved transfer of funds from one program of an
16 agency to another program of that agency.

17 B. Pursuant to Sections 6-3-23 through 6-3-25 NMSA 1978, those budget adjustments specified
18 in this section are authorized for fiscal year 2020.

19 C. In addition to the specific category transfers authorized in Subsection E of this section
20 and unless a conflicting category transfer is authorized in Subsection E of this section, all agencies,
21 including legislative agencies, may request category transfers among personal services and employee
22 benefits, contractual services and other.

23 D. Unless a conflicting budget increase is authorized in Subsection E of this section, a
24 program with internal service funds/interagency transfers appropriations or other state funds
25 appropriations that collects money in excess of those appropriated may request budget increases in an

Budget Header | Budget Lines | Budget Errors

Unit 41800 Journal ID 0002859116 Date 07/01/2020 Errors Only Budget Header Status None
 Approval Header Status Not Submitted
 *Process Post Journal Submit For Approval

Lines Personalize | Find | View All | | First 1-2 of 2 Last

Chartfields and Amounts | **Base Currency Details**

Delete	Line	Approval Line Status	Ledger	Account	Fund	Dept	Class	Bud Ref	Set Options	Currency
<input type="checkbox"/>	1	Not Submitted	APRP_P_BUD	<input type="text" value="400"/>	<input type="text" value="18800"/>	<input type="text" value="P549"/>	<input type="text" value="E0000"/>	<input type="text" value="121"/>	<input type="button" value="Set Options"/>	USD
<input type="checkbox"/>	2	Not Submitted	APRP_P_BUD	<input type="text" value="300"/>	<input type="text" value="18800"/>	<input type="text" value="P549"/>	<input type="text" value="E0000"/>	<input type="text" value="121"/>	<input type="button" value="Set Options"/>	USD

Lines to add

Totals

Total Lines 2	Total Debits 548,400.00	Total Credits 548,400.00
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Budget Header | Budget Lines | Budget Errors

41800 Tourism Department
P549 Marketing & Promotion
BUDGET PROJECTIONS



FY21

OPBUD-2s - 2088Hrs 1% for >\$50K

Prepared by: *Isabel B. López*
Phone: *505-827-7891*
Date: *Wednesday, July 01, 2020*

General Fund Transfers Detail

41800 Tourism Department
 OPBUD-2s - 2088Hrs 1% for >\$50K
 P549 Marketing & Promotion
 FY21

07/01/20
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1 Budget Projections 1%Sal Incr (HB1) \$562.9K short after CompPkg reduced updated 7.1.20.xlsx|Detail General Fund Transfers

CHARTFIELD	DESCRIPTION	SHARE CHART FIELD	A	B	C	D	E	F	G	H	I	J
			FY20	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21
			PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDED YEAR TO DATE ¹	ENCUMBRANCES YEAR TO DATE ¹	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END ²	BALANCE AVAILABLE
Exempt Perm Positions P/T&F/T	520100		144,386.56			0.00		0.00	0.00	0.00	180,585.45	(180,585.45)
Term Positions	520200					0.00		0.00	0.00	0.00	0.00	0.00
Classified Perm Positions F/T	520300		966,341.94	578,000.00		578,000.00		0.00	0.00	578,000.00	792,755.84	(214,755.84)
Classified Perm Positions P/T	520400					0.00		0.00	0.00	0.00	0.00	0.00
Temporary Positions F/T & P/T	520500					0.00		0.00	0.00	0.00	0.00	0.00
Paid Unused Sick Leave	520600					0.00		0.00	0.00	0.00	0.00	0.00
Overtime & Other Premium Pay	520700		60.25			0.00		0.00	0.00	0.00	0.00	0.00
Annl & Comp Paid At Separation	520800		2,633.86			0.00		0.00	0.00	0.00	0.00	0.00
Differential Pay	520900					0.00		0.00	0.00	0.00	0.00	0.00
Group Insurance Premium	521100		164,016.02	56,300.00		56,300.00		0.00	0.00	56,300.00	87,395.09	(31,095.09)
Retirement Contributions	521200		194,120.37	102,400.00		102,400.00		0.00	0.00	102,400.00	172,670.74	(70,270.74)
F I C A	521300		82,040.18	44,200.00		44,200.00		0.00	0.00	44,200.00	74,460.61	(30,260.61)
Workers' Comp Assessment Fee	521400		218.60	200.00		200.00		0.00	0.00	200.00	200.00	0.00
GSD Work Comp Insur Premium	521410		5,875.87	1,200.00		1,200.00		0.00	0.00	1,200.00	1,200.00	0.00
Unemployment Comp Premium	521500		18,738.51	0.00		0.00		0.00	0.00	0.00	0.00	0.00
Employee Liability Ins Premium	521600		5,924.16	2,500.00		2,500.00		0.00	0.00	2,500.00	2,500.00	0.00
RHC Act Contributions	521700		22,519.92	11,600.00		11,600.00		0.00	0.00	11,600.00	19,466.83	(7,866.83)
Other Employee Benefits	521900					0.00		0.00	0.00	0.00	0.00	0.00
COVID-19	523200		15,259.77			0.00		0.00	0.00	0.00	0.00	0.00
Total Personal Services	200		1,622,136.01	796,400.00	0.00	796,400.00	0.00	0.00	0.00	796,400.00	1,331,234.55	(534,834.55)
Medical Services	535100					0.00			0.00	0.00		0.00
Professional Services	535200		206,958.31	89,500.00		89,500.00		89,500.00	89,500.00	0.00		0.00
Professional Svcs - Interagency	535209					0.00			0.00	0.00		0.00
Other Services	535300		490,219.95	310,500.00	365,000.00	675,500.00		311,400.00	311,400.00	364,100.00		364,100.00
Other Services - Interagency	535309					0.00			0.00	0.00		0.00
Other Services - CU	535310					0.00			0.00	0.00		0.00
Audit Services	535400					0.00			0.00	0.00		0.00
Attorney Services	535500					0.00			0.00	0.00		0.00
IT Services	535600		131,775.00	104,100.00	183,400.00	287,500.00		103,200.00	103,200.00	184,300.00		184,300.00
IT Services- Interagency	535609					0.00			0.00	0.00		0.00
Capital Professional Contracts	535800					0.00			0.00	0.00		0.00
Total Contractual Services	300		828,953.26	504,100.00	548,400.00	1,052,500.00	0.00	504,100.00	504,100.00	548,400.00	0.00	548,400.00
Legislator PerDiem&M-DFARollup	542000					0.00			0.00	0.00		0.00
Legis Voting Mbr PerDiem&Mile	542001					0.00			0.00	0.00		0.00
Legis Advisory Member Expense	542002					0.00			0.00	0.00		0.00
Legis OT Trvl-non mbr interim	542003					0.00			0.00	0.00		0.00
Legislator O/S Travel	542004					0.00			0.00	0.00		0.00
Legis Reg Session PD & M	542005					0.00			0.00	0.00		0.00
Legis Special Session PD & M	542006					0.00			0.00	0.00		0.00
Legis Public Member Expense	542007					0.00			0.00	0.00		0.00
Legislator Regular Session	542010					0.00			0.00	0.00		0.00
Legislator Interim Com Mtg	542020					0.00			0.00	0.00		0.00
Legislator Special Session	542030					0.00			0.00	0.00		0.00
Employee I/S Mileage & Fares	542100		1,182.45	1,000.00		1,000.00			0.00	1,000.00		1,000.00
Employee I/S Meals & Lodging	542200		4,146.54	7,000.00		7,000.00			0.00	7,000.00		7,000.00
Brd & Comm Member I/S Travel	542300					0.00			0.00	0.00		0.00

General Fund Transfers Detail

41800 Tourism Department
 OPBUD-2s - 2088Hrs 1% for >\$50K
 P549 Marketing & Promotion

07/01/20
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FY21

1 Budget Projections 1%Sal Incr (HB1) \$562.9K short after CompPkg reduced updated 7.1.20.xlsx\Detail General Fund Transfers

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			FY20	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21
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EE Non Routine Part. Per Diem		542400				0.00			0.00	0.00		0.00
Transp - Fuel & Oil		542500	3,398.99	6,000.00		6,000.00			0.00	6,000.00		6,000.00
Transp - Parts & Supplies		542600	2,577.55			0.00			0.00	0.00		0.00
Transp - Transp Insurance		542700				0.00			0.00	0.00		0.00
State Transp Pool Charges		542800				0.00			0.00	0.00		0.00
Transp - Other Travel		542900				0.00			0.00	0.00		0.00
Maint - Grounds & Roadways		543100				0.00			0.00	0.00		0.00
Maint - Furn, Fixt, Equipment		543200				0.00			0.00	0.00		0.00
Maint - Buildings & Structures		543300				0.00			0.00	0.00		0.00
Maint - Property Insurance		543400	294.00			0.00			0.00	0.00		0.00
Maint - Supplies		543500				0.00			0.00	0.00		0.00
Maint - Laundry/Dry Cleaning		543600				0.00			0.00	0.00		0.00
Maintenance Services		543700				0.00			0.00	0.00		0.00
Maintenance IT		543820				0.00			0.00	0.00		0.00
Other Maintenance		543900				0.00			0.00	0.00		0.00
Supply Inventory IT		544000	8,028.05			0.00			0.00	0.00		0.00
Supplies-Office Supplies		544100	2,859.43			0.00			0.00	0.00		0.00
Supplies-Medical, Lab, Personal		544200				0.00			0.00	0.00		0.00
Supplies-Drugs		544300				0.00			0.00	0.00		0.00
Supplies-Field Supplies		544400	168.55			0.00			0.00	0.00		0.00
Supplies-Food		544500				0.00			0.00	0.00		0.00
Supplies-Kitchen Supplies		544600				0.00			0.00	0.00		0.00
Supplies-Clothing, Unifrms, Linen		544700				0.00			0.00	0.00		0.00
Supplies-Education&Recreation		544800				0.00			0.00	0.00		0.00
Supplies-Inventory Exempt		544900	1,199.70			0.00			0.00	0.00		0.00
Reporting & Recording		545600				0.00			0.00	0.00		0.00
Report/Record Inter St Agency		545609				0.00			0.00	0.00		0.00
ISD Services		545700	886.50	1,600.00		1,600.00			0.00	1,600.00		1,600.00
DOIT HCM Assessment Fees		545701				0.00			0.00	0.00		0.00
DOIT HCM Assessment Fees		545710	10,400.00	5,400.00		5,400.00			0.00	5,400.00		5,400.00
Radio Communications Svcs		545800				0.00			0.00	0.00		0.00
GSD Radio Communication		545801				0.00			0.00	0.00		0.00
GCD Radio Communications Svcs		545810				0.00			0.00	0.00		0.00
Printing & Photo Services		545900	194,303.23	200,000.00		200,000.00			0.00	200,000.00		200,000.00
Building Use Fee GSD		546000				0.00			0.00	0.00		0.00
Postage & Mail Services		546100	57,713.66	56,000.00		56,000.00			0.00	56,000.00		56,000.00
Postage&Mail Svcs / Int Agency		546109				0.00			0.00	0.00		0.00
Bond Assurity for Employees		546200				0.00			0.00	0.00		0.00
Utilities		546300				0.00			0.00	0.00		0.00
Utilities - Sewer/Garbage		546301				0.00			0.00	0.00		0.00
Utilities - Electricity		546302				0.00			0.00	0.00		0.00
Utilities - Water		546303				0.00			0.00	0.00		0.00
Utilities - Natural Gas		546304				0.00			0.00	0.00		0.00
Utilities - Propane		546305				0.00			0.00	0.00		0.00
Utilities - Sewer/Garbage		546310				0.00			0.00	0.00		0.00
Utilities - Electricity		546320				0.00			0.00	0.00		0.00
Utilities - Water		546330				0.00			0.00	0.00		0.00
Utilities - Natural Gas		546340				0.00			0.00	0.00		0.00
Utilities - Propane		546350				0.00			0.00	0.00		0.00
Rent Of Land & Buildings		546400	405.75	20,000.00		20,000.00			0.00	20,000.00		20,000.00
Rent Expense - Interagency		546409				0.00			0.00	0.00		0.00
Rent Of Equipment		546500				0.00			0.00	0.00		0.00
Communications		546600	7,964.64			0.00			0.00	0.00		0.00
DOIT Telecommunication		546601				0.00			0.00	0.00		0.00

General Fund Transfers Detail

41800 Tourism Department
 OPBUD-2s - 2088Hrs 1% for >\$50K
 P549 Marketing & Promotion
 FY21

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DOIT Telecommunications		546610	15,330.25	14,100.00		14,100.00			0.00	14,100.00		14,100.00
Subscriptions & Dues		546700	130,340.00	40,000.00		40,000.00			0.00	40,000.00		40,000.00
Subscription & Due Interagency		546709				0.00			0.00	0.00		0.00
Employee Training & Education		546800	6,322.86	15,000.00		15,000.00			0.00	15,000.00		15,000.00
Board Member Training		546801				0.00			0.00	0.00		0.00
Emp Train & Edu InterSt Agency		546809				0.00			0.00	0.00		0.00
Board Member Training		546810				0.00			0.00	0.00		0.00
Advertising		546900	10,870,519.00	14,419,600.00	(548,400.00)	13,871,200.00		5,375,000.00	5,375,000.00	8,496,200.00		8,496,200.00
Investment Amort/Accretion		547101				0.00			0.00	0.00		0.00
Investment Management Expenses		547102				0.00			0.00	0.00		0.00
Other Investment Expenses		547103				0.00			0.00	0.00		0.00
Investment Transaction Costs		547104				0.00			0.00	0.00		0.00
Grants To Individuals		547200				0.00			0.00	0.00		0.00
Care & Support		547300				0.00			0.00	0.00		0.00
Care & Support InterSt Agency		547309				0.00			0.00	0.00		0.00
Claims and Benefits Expenses		547350				0.00			0.00	0.00		0.00
Insurance Premiums-non_payroll		547360				0.00			0.00	0.00		0.00
Grants To Local Governments		547400				0.00			0.00	0.00		0.00
Grants To Public Schools-Univ		547401				0.00			0.00	0.00		0.00
Grants -Higher Ed Institution		547402				0.00			0.00	0.00		0.00
Grants To Native Amer Indians		547403				0.00			0.00	0.00		0.00
Grants To Public Schools-Univ		547410				0.00			0.00	0.00		0.00
Grants to Local Govt - Nonoper		547415				0.00			0.00	0.00		0.00
Grants -Higher Ed Institution		547420				0.00			0.00	0.00		0.00
Grants to Native Amer Indians		547430				0.00			0.00	0.00		0.00
Grants To Other Entities		547440				0.00			0.00	0.00		0.00
Grants to Other Agencies		547450				0.00			0.00	0.00		0.00
Purchases For Resale		547500				0.00			0.00	0.00		0.00
Commissions Paid to Operators		547600				0.00			0.00	0.00		0.00
Operator Fair Minimum Return		547610				0.00			0.00	0.00		0.00
Debt Service-Principal		547700				0.00			0.00	0.00		0.00
Debt Service-Interest		547800				0.00			0.00	0.00		0.00
Miscellaneous Expense		547900	55,679.89	30,000.00		30,000.00			0.00	30,000.00		30,000.00
Misc Expense Interagency		547909				0.00			0.00	0.00		0.00
Facilities & Admin. Expense		547915				0.00			0.00	0.00		0.00
Request to Pay Prior Year		547999				0.00			0.00	0.00		0.00
Land		548100				0.00			0.00	0.00		0.00
Land - Improvements		548110				0.00			0.00	0.00		0.00
Furniture & Fixtures		548200				0.00			0.00	0.00		0.00
Information Tech Equipment		548300				0.00			0.00	0.00		0.00
Other Equipment		548400				0.00			0.00	0.00		0.00
Animals		548600				0.00			0.00	0.00		0.00
Library & Museum Acquisitions		548700				0.00			0.00	0.00		0.00
Automotive & Aircraft		548800				0.00			0.00	0.00		0.00
Railway Equipment		548801				0.00			0.00	0.00		0.00
Spaceport Equipment		548802				0.00			0.00	0.00		0.00
Railway Equipment		548810				0.00			0.00	0.00		0.00
Spaceport Equipment		548820				0.00			0.00	0.00		0.00
Buildings & Structures		548900				0.00			0.00	0.00		0.00
Employee O/S Mileage & Fares		549600	2,984.31	6,000.00		6,000.00			0.00	6,000.00		6,000.00
Employee O/S Meals & Lodging		549700	3,087.08	10,000.00		10,000.00			0.00	10,000.00		10,000.00
Brd & Comm O/S Mileage & Fares		549800				0.00			0.00	0.00		0.00
Brd & Comm O/S Meals & Lodging		549900				0.00			0.00	0.00		0.00

Isabel Lopez:
 Pending BAR#1(submitted 7.1.20)
 \$548.4K to 300's in order to fully fund contracts as of 7.1.20

General Fund Transfers Detail

41800 Tourism Department
 OPBUD-2s - 2088Hrs 1% for >\$50K
 P549 Marketing & Promotion
 FY21

07/01/20
 03:37 PM

1 Budget Projections 1%Sal Incr (HB1) \$562.9K short after CompPkg reduced updated 7.1.20.xlsx\Detail General Fund Transfers

CHARTFIELD	DESCRIPTION	SHARE CHART FIELD	A	B	C	D	E	F	G	H	I	J
			FY20	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21
			PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDE YEAR TO DATE ¹	ENCUMBRANCES YEAR TO DATE ¹	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END ²	BALANCE AVAILABLE
	Total Other Costs	400	11,379,792.43	14,831,700.00	(548,400.00)	14,283,300.00	0.00	5,375,000.00	5,375,000.00	8,908,300.00	0.00	8,908,300.00
	Other Financing Uses	555100				0.00			0.00	0.00		0.00
	OFU - INTRA-Agency	555106				0.00			0.00	0.00		0.00
	Other Fin Use - Refund Bonds	555109				0.00			0.00	0.00		0.00
	O/F Uses - CU	555200				0.00			0.00	0.00		0.00
	Total Other Financing Uses	500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

¹ These amounts must tie to the SHARE report - Single-Year CAFR Budget Status Report By Pcode. Please attach SHARE report.

² Agencies must provide a detailed justification by object code of assumptions used for projecting planned expenditures through year end. This should include detailed salary projections (see tab Salary) that State Budget Division can use to verify the agency methodology used in the projection calculations.

NOTES:

[Redacted area]

Prepared by: Isabel B. López
 Phone: 505-827-7891
 Date: Wednesday, July 01, 2020

Other Revenue

41800 Tourism Department
 OPBUD-2s - 2088Hrs 1% for >\$50K
 P549 Marketing & Promotion
 FY21

07/01/20
 03:43 PM

ctions 1%Sal Incr (HB1) \$562.9K short after CompPkg reduced updated 7.1.20.xlsx\Detail Other Revenue

CHARTFIELD	DESCRIPTION	SHARE CHART FIELD	A	B	C	D	E	F	G	H	I	J
			FY20	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21	FY21
			PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDED YEAR TO DATE ¹	ENCUMBRANCES YEAR TO DATE ¹	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END ²	BALANCE AVAILABLE
Exempt Perm Positions P/T&F/T		520100				0.00		0.00	0.00	0.00	0.00	0.00
Term Positions		520200				0.00		0.00	0.00	0.00	0.00	0.00
Classified Perm Positions F/T		520300				0.00		0.00	0.00	0.00	0.00	0.00
Classified Perm Positions P/T		520400				0.00		0.00	0.00	0.00	0.00	0.00
Temporary Positions F/T & P/T		520500				0.00		0.00	0.00	0.00	0.00	0.00
Paid Unused Sick Leave		520600				0.00		0.00	0.00	0.00	0.00	0.00
Overtime & Other Premium Pay		520700				0.00		0.00	0.00	0.00	0.00	0.00
Annl & Comp Paid At Separation		520800				0.00		0.00	0.00	0.00	0.00	0.00
Differential Pay		520900				0.00		0.00	0.00	0.00	0.00	0.00
Group Insurance Premium		521100				0.00		0.00	0.00	0.00	0.00	0.00
Retirement Contributions		521200				0.00		0.00	0.00	0.00	0.00	0.00
F I C A		521300				0.00		0.00	0.00	0.00	0.00	0.00
Workers' Comp Assessment Fee		521400				0.00		0.00	0.00	0.00	0.00	0.00
GSD Work Comp Insur Premium		521410				0.00		0.00	0.00	0.00	0.00	0.00
Unemployment Comp Premium		521500				0.00		0.00	0.00	0.00	0.00	0.00
Employee Liability Ins Premium		521600				0.00		0.00	0.00	0.00	0.00	0.00
RHC Act Contributions		521700				0.00		0.00	0.00	0.00	0.00	0.00
Other Employee Benefits		521900				0.00		0.00	0.00	0.00	0.00	0.00
Payroll N/A		529999				0.00		0.00	0.00	0.00	0.00	0.00
Total Personal Services		200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medical Services		535100				0.00			0.00	0.00		0.00
Professional Services		535200				0.00			0.00	0.00		0.00
Professional Svcs - Interagenc		535209				0.00			0.00	0.00		0.00
Other Services		535300				0.00			0.00	0.00		0.00
Other Services - Interagency		535309				0.00			0.00	0.00		0.00
Other Services - CU		535310				0.00			0.00	0.00		0.00
Audit Services		535400				0.00			0.00	0.00		0.00
Attorney Services		535500				0.00			0.00	0.00		0.00
IT Services		535600				0.00			0.00	0.00		0.00
IT Services- Interagency		535609				0.00			0.00	0.00		0.00
Capital Professional Contracts		535800				0.00			0.00	0.00		0.00
Total Contractual Services		300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legislator PerDiem&M-DFARollup		542000				0.00			0.00	0.00		0.00
Legis Voting Mbr PerDiem&Mile		542001				0.00			0.00	0.00		0.00
Legis Advisory Member Expense		542002				0.00			0.00	0.00		0.00
Legis OT Trvl-non mbr interim		542003				0.00			0.00	0.00		0.00
Legislator O/S Travel		542004				0.00			0.00	0.00		0.00
Legis Reg Session PD & M		542005				0.00			0.00	0.00		0.00
Legis Special Session PD & M		542006				0.00			0.00	0.00		0.00
Legis Public Member Expense		542007				0.00			0.00	0.00		0.00
Legislator Regular Session		542010				0.00			0.00	0.00		0.00
Legislator Interim Com Mtg		542020				0.00			0.00	0.00		0.00
Legislator Special Session		542030				0.00			0.00	0.00		0.00
Employee I/S Mileage & Fares		542100				0.00			0.00	0.00		0.00
Employee I/S Meals & Lodging		542200				0.00			0.00	0.00		0.00
Brd & Comm Member I/S Travel		542300				0.00			0.00	0.00		0.00
EE Non Routine Part. Per Diem		542400				0.00			0.00	0.00		0.00

Transp - Fuel & Oil	542500			0.00			0.00	0.00		0.00
Transp - Parts & Supplies	542600			0.00			0.00	0.00		0.00
Transp - Transp Insurance	542700			0.00			0.00	0.00		0.00
State Transp Pool Charges	542800			0.00			0.00	0.00		0.00
Transp - Other Travel	542900			0.00			0.00	0.00		0.00
Maint - Grounds & Roadways	543100			0.00			0.00	0.00		0.00
Maint - Furn, Fixt, Equipment	543200			0.00			0.00	0.00		0.00
Maint - Buildings & Structures	543300			0.00			0.00	0.00		0.00
Maint - Property Insurance	543400			0.00			0.00	0.00		0.00
Maint - Supplies	543500			0.00			0.00	0.00		0.00
Maint - Laundry/Dry Cleaning	543600			0.00			0.00	0.00		0.00
Maintenance Services	543700			0.00			0.00	0.00		0.00
Maintenance IT	543820			0.00			0.00	0.00		0.00
Other Maintenance	543900			0.00			0.00	0.00		0.00
Supply Inventory IT	544000			0.00			0.00	0.00		0.00
Supplies-Office Supplies	544100			0.00			0.00	0.00		0.00
Supplies-Medical, Lab, Personal	544200			0.00			0.00	0.00		0.00
Supplies-Drugs	544300			0.00			0.00	0.00		0.00
Supplies-Field Supplies	544400			0.00			0.00	0.00		0.00
Supplies-Food	544500			0.00			0.00	0.00		0.00
Supplies-Kitchen Supplies	544600			0.00			0.00	0.00		0.00
Supplies-Clothing, Unifrms, Linen	544700			0.00			0.00	0.00		0.00
Supplies-Education&Recreation	544800			0.00			0.00	0.00		0.00
Supplies-Inventory Exempt	544900			0.00			0.00	0.00		0.00
Reporting & Recording	545600			0.00			0.00	0.00		0.00
Report/Record Inter St Agency	545609			0.00			0.00	0.00		0.00
ISD Services	545700			0.00			0.00	0.00		0.00
DOIT HCM Assessment Fees	545701			0.00			0.00	0.00		0.00
DOIT HCM Assessment Fees	545710			0.00			0.00	0.00		0.00
Radio Communications Svcs	545800			0.00			0.00	0.00		0.00
GSD Radio Communication	545801			0.00			0.00	0.00		0.00
GCD Radio Communications Svcs	545810			0.00			0.00	0.00		0.00
Printing & Photo Services	545900			0.00			0.00	0.00		0.00
Building Use Fee GSD	546000			0.00			0.00	0.00		0.00
Postage & Mail Services	546100			0.00			0.00	0.00		0.00
Postage&Mail Svcs , Int Agency	546109			0.00			0.00	0.00		0.00
Bond Assurity for Employees	546200			0.00			0.00	0.00		0.00
Utilities	546300			0.00			0.00	0.00		0.00
Utilities - Sewer/Garbage	546301			0.00			0.00	0.00		0.00
Utilities - Electricity	546302			0.00			0.00	0.00		0.00
Utilities - Water	546303			0.00			0.00	0.00		0.00
Utilities - Natural Gas	546304			0.00			0.00	0.00		0.00
Utilities - Propane	546305			0.00			0.00	0.00		0.00
Utilities - Sewer/Garbage	546310			0.00			0.00	0.00		0.00
Utilities - Electricity	546320			0.00			0.00	0.00		0.00
Utilities - Water	546330			0.00			0.00	0.00		0.00
Utilities - Natural Gas	546340			0.00			0.00	0.00		0.00
Utilities - Propane	546350			0.00			0.00	0.00		0.00
Rent Of Land & Buildings	546400			0.00			0.00	0.00		0.00
Rent Expense - Interagency	546409			0.00			0.00	0.00		0.00
Rent Of Equipment	546500			0.00			0.00	0.00		0.00
Communications	546600			0.00			0.00	0.00		0.00
DOIT Telecommunication	546601			0.00			0.00	0.00		0.00
DOIT Telecommunications	546610			0.00			0.00	0.00		0.00
Subscriptions & Dues	546700			0.00			0.00	0.00		0.00
Subscription & Due Interagency	546709			0.00			0.00	0.00		0.00
Employee Training & Education	546800			0.00			0.00	0.00		0.00
Board Member Training	546801			0.00			0.00	0.00		0.00
Emp Train & Edu InterSt Agency	546809			0.00			0.00	0.00		0.00
Board Member Training	546810			0.00			0.00	0.00		0.00
Advertising	546900			0.00			0.00	0.00		0.00
Investment Amort/Accretion	547101			0.00			0.00	0.00		0.00
Investment Management Expenses	547102			0.00			0.00	0.00		0.00
Other Investment Expenses	547103			0.00			0.00	0.00		0.00
Investment Transaction Costs	547104			0.00			0.00	0.00		0.00
Grants To Individuals	547200			0.00			0.00	0.00		0.00
Care & Support	547300			0.00			0.00	0.00		0.00
Care & Support InterSt Agency	547309			0.00			0.00	0.00		0.00

Claims and Benefits Expenses	547350				0.00			0.00	0.00		0.00
Insurance Premiums-non_payroll	547360				0.00			0.00	0.00		0.00
Grants To Local Governments	547400				0.00			0.00	0.00		0.00
Grants To Public Schools-Univ	547401				0.00			0.00	0.00		0.00
Grants -Higher Ed Institution	547402				0.00			0.00	0.00		0.00
Grants To Native Amer Indians	547403				0.00			0.00	0.00		0.00
Grants To Public Schools-Univ	547410				0.00			0.00	0.00		0.00
Grants to Local Govt - Nonoper	547415				0.00			0.00	0.00		0.00
Grants -Higher Ed Institution	547420				0.00			0.00	0.00		0.00
Grants to Native Amer Indians	547430				0.00			0.00	0.00		0.00
Grants To Other Entities	547440				0.00			0.00	0.00		0.00
Grants to Other Agencies	547450				0.00			0.00	0.00		0.00
Purchases For Resale	547500				0.00			0.00	0.00		0.00
Commissions Paid to Operators	547600				0.00			0.00	0.00		0.00
Operator Fair Minimum Return	547610				0.00			0.00	0.00		0.00
Debt Service-Principal	547700				0.00			0.00	0.00		0.00
Debt Service-Interest	547800				0.00			0.00	0.00		0.00
Miscellaneous Expense	547900		30,000.00		30,000.00			0.00	30,000.00		30,000.00
Misc Expense Interagency	547909				0.00			0.00	0.00		0.00
Facilities & Admin. Expense	547915				0.00			0.00	0.00		0.00
Request to Pay Prior Year	547999				0.00			0.00	0.00		0.00
Land	548100				0.00			0.00	0.00		0.00
Land - Improvements	548110				0.00			0.00	0.00		0.00
Furniture & Fixtures	548200				0.00			0.00	0.00		0.00
Information Tech Equipment	548300				0.00			0.00	0.00		0.00
Other Equipment	548400				0.00			0.00	0.00		0.00
Animals	548600				0.00			0.00	0.00		0.00
Library & Museum Acquisitions	548700				0.00			0.00	0.00		0.00
Automotive & Aircraft	548800				0.00			0.00	0.00		0.00
Railway Equipment	548801				0.00			0.00	0.00		0.00
Spaceport Equipment	548802				0.00			0.00	0.00		0.00
Railway Equipment	548810				0.00			0.00	0.00		0.00
Spaceport Equipment	548820				0.00			0.00	0.00		0.00
Buildings & Structures	548900				0.00			0.00	0.00		0.00
Employee O/S Mileage & Fares	549600				0.00			0.00	0.00		0.00
Employee O/S Meals & Lodging	549700				0.00			0.00	0.00		0.00
Brd & Comm O/S Mileage & Fares	549800				0.00			0.00	0.00		0.00
Brd & Comm O/S Meals & Lodging	549900				0.00			0.00	0.00		0.00
Total Other Costs	400	0.00	30,000.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00
Other Financing Uses	555100				0.00			0.00	0.00		0.00
OFU - INTRA-Agency	555106				0.00			0.00	0.00		0.00
Other Fin Use - Refund Bonds	555109				0.00			0.00	0.00		0.00
O/F Uses - CU	555200				0.00			0.00	0.00		0.00
Total Other Financing Uses	500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

¹ These amounts must tie to the SHARE report - Single-Year CAFR Budget Status Report By Pcode. Please attach SHARE report.

² Agencies must provide a detailed justification by object code of assumptions used for projecting planned expenditures through year end. This should include detailed salary projections (see tab Salary) that State Budget Division can use to verify the agency methodology used in the projection calculations.

NOTES:

Prepared by: *Isabel B. López*
 Phone: *505-827-7891*
 Date: *Wednesday, July 01, 2020*

[← Budgets Overview](#)

Budgets Overview



Inquiry Results

Business Unit 41800
 Ledger Group APROP_P
 Type of Calendar Detail Budget Period
 Amounts in Base Currency USD
 Revenue Associated:

[Return to Criteria](#) Max Rows [Display Options](#)

Ledger Totals (4 Rows)

Budget	16,162,200.00	Net Transfers	0.00
Expense	0.00		
Encumbrance	5,879,100.00		
Pre-Encumbrance	0.00		
Budget Balance	10,283,100.00		
Associate Revenue	0.00		
Available Budget	10,283,100.00		

Budget Overview Results [Personalize](#) | [Find](#) | [View All](#) | | First **1-4 of 4** Last

			Fund▲	Dept▲	Account▲	Bud Ref	Class	Budget	Expense	Encumbrance	Available Budget*
1			18800	P549	200	121	E0000	796,400.00	0.00	0.00	796,400.00
2			18800	P549	300	121	E0000	504,100.00	0.00	504,100.00	0.00
3			18800	P549	400	121	E0000	14,831,700.00	0.00	5,375,000.00	9,456,700.00
4			91900	P549	400	121	E0000	30,000.00	0.00	0.00	30,000.00

[Return to Criteria](#) *Notes

[← Budgets Overview](#)

Commitment Control Budget Details



Commitment Control Budget Details

Business Unit	Ledger Group	Fund	Dept	Account	Bud Ref	Class
41800	APROP_P	18800	P549	200	121	E0000

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Ledger Amounts

Budget:	796,400.00 USD			Max Rows <input type="text" value="100"/>
Expense:	0.00 USD			Attributes
Encumbrance:	0.00 USD			Parent / Children
Pre-Encumbrance:	0.00 USD			Associated Budgets

Associate Revenue 0.00 USD

Available Budget

Without Tolerance	796,400.00	USD	Percent (100%)
With Tolerance	796,400.00	USD	Percent (100%)

Budget Exceptions

Exception Errors 0
 Exception Warnings 0
 Budget Exceptions

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Commitment Control Budget Details



Commitment Control Budget Details

Business Unit	Ledger Group	Fund	Dept	Account	Bud Ref	Class
41800	APROP_P	18800	P549	300	121	E0000

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Ledger Amounts

Budget:	504,100.00 USD			Max Rows <input type="text" value="100"/>
Expense:	0.00 USD			Attributes
Encumbrance:	504,100.00 USD			Parent / Children
Pre-Encumbrance:	0.00 USD			Associated Budgets

Associate Revenue 0.00 USD

Available Budget

Without Tolerance	0.00	USD	Percent	(0%)
With Tolerance	0.00	USD	Percent	(0%)

Budget Exceptions

Exception Errors 0 Exception Warnings 0 Budget Exceptions

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Parent Budget

Child Budget

Amounts in Base Currency USD

Children Personalize | Find | View All | | First 1-3 of 3 Last

Ledger Group	Fund	Dept	Account	Bud Ref	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget	Percent
1 APROP_C	18800	P549	535200	121	0.00	0.00	89,500.00	0.00	-89,500.00	0.00
2 APROP_C	18800	P549	535300	121	0.00	0.00	311,400.00	0.00	-311,400.00	0.00
3 APROP_C	18800	P549	535600	121	0.00	0.00	103,200.00	0.00	-103,200.00	0.00

Parent: None

OK

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Commitment Control Budget Details



Commitment Control Budget Details

Business Unit	Ledger Group	Fund	Dept	Account	Bud Ref	Class
41800	APROP_P	18800	P549	400	121	E0000

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Ledger Amounts

Budget:	14,831,700.00 USD			Max Rows <input type="text" value="100"/>
Expense:	0.00 USD			Attributes
Encumbrance:	5,375,000.00 USD			Parent / Children
Pre-Encumbrance:	0.00 USD			Associated Budgets

Associate Revenue 0.00 USD

Available Budget

Without Tolerance	9,456,700.00	USD	Percent (63.76%)
With Tolerance	9,456,700.00	USD	Percent (63.76%)

Budget Exceptions

Exception Errors 0 Exception Warnings 0 Budget Exceptions

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Parent Budget

Child Budget

Amounts in Base Currency USD

Children Personalize | Find | View All | First 1 of 1 Last

Ledger Group	Fund	Dept	Account	Bud Ref	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget	Percent
1 APROP_C	18800	P549	546900	121	0.00	0.00	5,375,000.00	0.00	-5,375,000.00	0.00

Parent: None

OK

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Commitment Control Budget Details



Commitment Control Budget Details

Business Unit	Ledger Group	Fund	Dept	Account	Bud Ref	Class
41800	APROP_P	91900	P549	400	121	E0000

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Ledger Amounts

Budget:	30,000.00 USD			Max Rows <input type="text" value="100"/>
Expense:	0.00 USD			Attributes
Encumbrance:	0.00 USD			Parent / Children
Pre-Encumbrance:	0.00 USD			Associated Budgets

Associate Revenue 0.00 USD

Available Budget

Without Tolerance	30,000.00	USD	Percent	(100%)
With Tolerance	30,000.00	USD	Percent	(100%)

Budget Exceptions

Exception Errors 0 Exception Warnings 0 Budget Exceptions

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